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Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

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Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

Section 1: Budget Proposal

12 MAR 2010

1. Name of Ward

CASTLE

RECEIVED
MEMBERS' SUPPORT

2. Title of proposal

INSTALLATION OF FIRE ALARM SYSTEM

3. Name of group or person making the proposal

ST ANDREWS PLAY ASSOCIATION.

4. Short description of proposal. Please include information on how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We propose to install a fire alarm system, to replace the existing alarm bell. We are based in a two story building and can have upto 75 children and young people present at any one time, and have looked at updating our procedures, re fire evacuation. The Project would subsequently benefit from the peace of mind of knowing that fire alarms would be audible throughout the building, leading to the speedy evacuation of the projects users and staff.

5. Have you provided supporting information?



Tick if yes

6. What is the total cost to the Community Meeting?

£1,000-00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
INSTALLATION OF FIRE ALARM SYSTEM	2,091.50	ACTUAL
	(including VAT)	
Total		

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The upgrade of the fire Alarm system has always been an aim, if we had sufficient funds at the end of the financial year, as Property Services changed their criteria of landlord responsibility. This year, because of the much appreciated redevelopment of our hallcourt, we have not had to spend the £700 allocated for ballcourt repairs - hence our ability to part fund the project.

9. Who proposed the project? Please provide contact details.

Name of contact person	STEPHEN ASHLEY
Your position in organisation or group	PROJECT LEADER
Name of organisation or group	ST ANDREW'S PLAY ASSOCIATION
Address	
Phone number	

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	
Your position in organisation or group	
Name of organisation or group	
Address As previous answer.	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	STEPHEN ASHLEY
Signature	S. J. Ashley
Date	12th March 2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City

A.D.I Security Solutions

fire and intruder detection

Proprietor: Mr. Ash Bowersell, 25 Melton Avenue, Leicester, LE4 5NF. Telephone: 0116 2010011. Email: ad@adsecuritysolutions.co.uk VAT REG NO: 424 010 76
www.adsecuritysolutions.co.uk

QUOTATION

QN110310

St Andrews Play Association
111 Walnut Street
Thirlmere Gardens
Leicester
LE2 7LA

11th March 2010

Thank you for allowing us to provide a quotation for the professional installation of a fire alarm system.

We have designed the fire alarm system to BS5839-1:2002 + A2:2008, Category L3.

To install a two zone twin wire C-TEC Alarmsense fire alarm control panel.
To include 2 x 3.2Ah Genesis batteries.

System devices to comprise of,
8 x Apollo Alarmsense optical smoke detectors.
6 x Alarmsense manual call points (break glasses but with resettable element).
5 x Alarmsense base sounders

All cable associated with the fire alarm is fire resistant and meets the requirements of BS 5839-1.
All cable installed below two metres will be enclosed in plastic trunking.
The cable will be supported using the correct fire resistant 'P' clips or buckle clips as required by the BS5839-1 and not solely supported using plastic trunking which is not fire resistant.

A 230v mains supply will be installed using fire resistant cable and to include double pole isolator.
Electrical inspection and test certificates will be issued.
All electrical works carried out as per BS7671

The fire alarm system will be fully commissioned and design, installation and commissioning certificates issued.

To include inspection and tests as per BS5839-1, for the first twelve months. This will consist of two visits (six months apart) and to include access to engineer call out facility.

If you would like any further information or to discuss any aspect of this design or specification then please contact us, we will gladly help out any way we can.

A.D.I Security Solutions
fire and intruder detection

Dringworth Mill, 501 Blyworth, 36 Melton Avenue Leicester LE4 7SD. Telephone 0116 2116611. e-mail: sales@adisecuritysolutions.co.uk VAT REG NO: 844511528

INTRODUCTION
Fire Alarm Systems

Please find enclosed our specification and quotation for the supply and installation of a professional fire alarm system.

This quotation is based upon an outright sale and will be installed to BS 5839-1:2002 or BS5839-6:2004 as per specification.

We offer a twelve month guarantee on all our systems which covers parts and labour in the unlikely event of faulty equipment and/or workmanship.

All equipment used is from quality leading manufactures.

All cable is fire resistant as are the clips and fixings as required by BS5839-1:2002. It is not simply installed in plastic trunking which offers no fire protection and is against the regulations which leads to a non-compliant fire alarm system.

Should you wish us to proceed, please sign both copies of the agreement, retain one for your records and we will collect the other. Please phone us to book your installation date(s).

If comparing specifications and quotations, please do so on a like for like basis.

We hold full insurance including public liability plus we have been third party security vetted to BS7858 with a 10 year history check.

We are FIA (Fire Industry Association) formerly BFPSA (British Fire Protection Systems Association) trained.

We at ADI Security Solutions, pride ourselves on giving a quality service installing to the appropriate regulations without cutting corners. We give good honest advice which will give the customer and ourselves a mutually beneficial future for many years to come.

I hope this meets your approval, if you have any questions, comments or queries please do not hesitate to contact us.

ADI Security Solutions

TERMS AND CONDITIONS OF INSTALLATION AND SERVICE (MAINTENANCE AGREEMENT)

GENERAL

1. ADI Security Solutions obligations are set out in Part II and the customer obligations are set out in Part III.
2. This agreement contained in this document covers the installation of the system and provision of the service described herein. It shall commence on the start date overlaid and supersede all previous agreements between the parties in respect of the system. No other terms and conditions whatsoever are or shall hereafter be included or implied unless in writing, signed by duly authorised representatives of both parties, and attached as an addendum to this agreement.
3. In addition to the definitions overlaid the following expressions have the meanings given:-
 - "Chargeable Work" Work not within the service or outside of the specification which is carried out by ADI Security Solutions or a third party;
 - "Customer's Premises" The premises specified overlaid;
 - "Customer's Property" Property within the perimeter of the Customer's Premises and owned or hired by the customer or any associate or subsidiary company or firm of the customer;
 - "Force Majeure" Hostilities (whether war be declared or not), riot, Government Intervention, state of emergency, lightning, storms, floods, fire, explosion, severe weather, interruption or fluctuation of power supplies, radio wave interference, industrial disputes, any act of terrorism or any matter (whether or not of the same nature) beyond the reasonable control of the party effected;
 - "Normal Working Hours" 9:00 am to 05:00 pm Monday to Friday (excluding bank and public holidays);
 - "Practical Completion of the Installation" The date when the system is commissioned as confirmed by the signed Handover Certificate or when the customer uses it whatever shall occur first;
 - "Service Charge" The charge for the service specified;
 - "Service Period" The period of 1 year commencing with the date of practical completion of the installation;
 - "System" The goods and equipment described in the specification referred to overlaid but excluding any items not both supplied and installed by ADI Security Solutions;
 - "Telecom" British Telecom or any other holder of a telecom licence;
 - "Maintenance" Means the routine inspection and test of the installation to verify that it continues to function in accordance with the regulations and its specification and to identify any items found faulty, worn or in need of scheduled replacement.
4. Quotations are valid for a period of 30 days from the quotation date and are based on normal working hours unless stated overlaid. Quotations will be revised if the specification is altered. Quotations are for the quoted work, any additional work are chargeable at the normal rate.
5. If as a result of delay attributable to the customer, Practical Completion of the Installation remains outstanding after three months from the agreement date, ADI Security Solutions reserve the right to vary the price of the system by writing and to revise the payment terms to stage payments each month for the value of the work completed.
6. Neither party shall have any liability under this agreement for any consequence of Force Majeure.
7. After expiry of the initial service period, either party may terminate this agreement by giving at least three months notice to take effect on the anniversary of the Completion of the Installation.
 - a. All notices must be in writing and sent by pre-paid first class post, to the parties address set out overlaid or such other address as notified in writing.
 - b. Any additions, upgrades or alterations to the system which ADI Security Solutions agree to carry out will be the subject to the Terms and Conditions of this Agreement (and any other specified conditions required by ADI Security Solutions at the time).
 - c. ADI Security Solutions may use new or refurbished parts during repair of the customer system;
 - d. If any sum is overdue for payment ADI Security Solutions may (in addition to any other rights) either suspend the provision of service and/or charge interest monthly at whatever the statutory guidelines are at that time.
 - e. ADI Security Solutions shall be entitled to subcontract all or part of it's obligation to any third party. ADI Security Solutions shall remain liable for any negligent act or omission as principal under and subject to the terms of this Agreement.
 - f. Failure or delay by ADI Security Solutions to enforce the terms of this Agreement shall not be deemed to be a waiver of any its rights either at the time or any subsequent occasion.
 - g. ADI Security Solutions may assign this Agreement by giving notice in writing to the customer at any time.
 - h. This agreement is subject to English Law and the parties submit to the jurisdiction of the English Courts.
 - i. A person who is not party to this agreement has no rights under the contract (Right of Third Parties) Act 1999 to enforce any terms of this Agreement.
9. ADI Security Solutions may terminate this Agreement (without prejudice to any other rights) if:
 - a. The customer goes into liquidation or has a receiver or administration appointed over all or part of it's assets if it ceases trading;
 - b. The customer commits a material breach of it's obligations under this Agreement and fails to remedy the same within 14 days written notice of the said breach;
 - c. Termination shall be without prejudice to the rights of either party accrued at the date of such termination.
10. Until full payment has been received by ADI Security Solutions for the system or any service addition, property in the system shall remain in ADI Security Solutions.
11. Where a system comprises software, ADI Security Solutions shall not be responsible for the loss, corruption of, or faults relating to, recorded data, Customer Software or Programs or the cost of reconstructing said data.

PART I

ADI SECURITY SOLUTIONS OBLIGATIONS

12. ADI Security Solutions shall:
 - a. Sell the system at the price stated overlaid and install it at the Premises;
 - b. Take reasonable care during installation but shall neither be responsible for re-decoration or misstatement of the customer's Premises;
 - c. Provide the customer with initial training to operate the system properly;
 - d. In the first year from Practical Completion of the Installation remedy any defect of workmanship or materials in the system free of charge.
13. ADI Security Solutions will use its reasonable endeavours to test and service the System and carry out any additions, repairs or replacements in accordance with the agreed level of Service and the applicable European Standard / British Standard and/or Code of Practice as determined by ADI Security Solutions.
14.
 - a. ADI Security Solutions will effect such insurance arrangements as are necessary to fulfil its obligations under this Agreement.
 - b. The extent of ADI Security Solutions obligations and liabilities are set out in clauses 11-14 inclusive. ADI Security Solutions shall not incur any further obligations or liability whatsoever under this Agreement, or otherwise in connection with the System, its sale, installation, testing, maintenance, servicing or operation.

PART II

THE CUSTOMER'S OBLIGATIONS

15. The customer shall pay to ADI Security Solutions
 - a. 25% of the purchase price of the System on signature of this Agreement and the balance of the purchase price payable on Practical Completion of the Installation;
 - b. The Service Charge specified overlaid (as varied from time to time) payable annually in advance on the date of Practical Completion of the Installation and thereafter on each anniversary;
 - c. All other charges (including those for Chargeable Work and interest) which are the customer's responsibility under this Agreement within 30 days of ADI Security Solutions invoice;
 - d. Any charges relating to the System levied by Monitoring Station, Police, Fire or other authority;
 - e. Value added tax and other payments imposed or pursuant to statute.
16. The Customer shall:
 - a. Obtain and pay for all licences, consents, permits, way-leaves or approvals required for the Installation and Maintenance of the System;
 - b. Use the system properly in accordance with Manufacturers user Guides;
 - c. Not tamper, interfere or cause damage to the System nor connect any other Equipment to the System, this includes that no third party interferes with the system.
 - d. Provide and bear the cost of any scaffolding and any other specialist plant or equipment necessary to enable the safe installation, repair or servicing of any part of the system (where in ADI Security Solutions opinion ADI Security Solutions ladders or steps are not sufficient) and the customer warrants the safety of all such scaffolding and other equipment;
 - e. Permit ADI Security Solutions and any regulatory body, free and unrestricted access to the system in the Customer's Premises at all times;
 - f. Notify ADI Security Solutions of any changes of layout to the customer's premises as this may effect the effectiveness of the equipment to detect movement, intrusion or fire;
 - g. Arrange suitable training for it's staff in use of the system;
 - h. Regularly inspect the system and notify ADI Security Solutions promptly of any faults or defects that may arise;
 - i. Keep in confidence all information on the System, its design and operation and shall not disclose such information to any third party (except its Insurers) nor use such information other than for operating the System;
 - j. Only permit ADI Security Solutions employees or subcontractors to service the System;
 - k. Obtain and pay for the cost of any line, service or other equipment provided by Telecom which is required for operating the system;
 - l. Provide free of charge electricity and all other consumables for the system;
 - m. Effect such insurance arrangements as are necessary to fulfil it's obligations under this agreement.
17. The Customer is responsible to ensure that all disc and data files are adequately duplicated and backed up.
18. The customer's representative at the Customer's Premises will be deemed to be fully authorised to request additions, repairs or replacement of the System. By signing overlaid, you guarantee that you have full authority to allow the installation/service/repair and no other consent is needed. Any form of order whether verbal or written will be deemed as acceptance of these terms and conditions.
19. The customer will (in addition to ADI Security Solutions other rights) permit ADI Security Solutions to enter the Customer's Premises to remove the System without liability for re-decoration or re-decoration if any part of the purchase price remains unpaid for one month after the due date for payment.

PART III

COMPANY LIMITATIONS

21. The system is intended only to reduce the risk of loss and of damage to the extent that this is reasonably practicable by the use of such equipment.
22. ADI Security Solutions does not guarantee that the system will prevent any loss by burglary, theft, fire or otherwise.
23. ADI Security Solutions is not an insurer so its therefore the customer's responsibility to keep comprehensive insurance against all risks.
24. ADI Security Solutions has provided itself with limited insurance cover for itself with indemnity for claims made against it in respect of accident, injury, loss or damage.
25. Cover also extends to failure to perform and wrongful advice unwittingly given. A copy of the relevant insurance schedule is available to the customer upon request.
26. Although the installation is designed to detect intrusion or fire and reduce the risk of loss or damage, ADI Security Solutions does not represent or warrant that the installation may not be neutralised, circumvented or otherwise rendered ineffective by unauthorised persons and in such event ADI Security Solutions shall not be liable for any loss or damage suffered by the customer or other unauthorised persons. ADI Security Solutions accepts no liability for claims falling outside the ambit of the indemnity referred to in the above clause.
27. Like all electronic equipment, the system could fail in rare and exceptional circumstances and ADI Security Solutions cannot guarantee that it will be operational at any specific time or for any specific period. ADI Security Solutions will explain what regular tests can be performed to verify that detection equipment is operational between routine maintenance visits carried out by ADI Security Solutions.

MAINTENANCE

28. In return for the maintenance fee, ADI Security Solutions will maintain the installation in accordance with the current regulations which will include one inspection per year for bells only systems, two inspections for monitored systems (one maybe remote) and a minimum of two for fire alarm systems. The maintenance charge does not include charges for replacement parts or batteries, which will be charged in addition to the maintenance charge unless still under our guarantee.
29. If ADI Security Solutions has to attend the premises to repair the equipment between routine maintenance visits, we will make a charge at our usual rates unless still under our guarantee.
30. All maintenance visits will be carried out at times agreed by both the customer and ADI Security Solutions.

GUARANTEE

31. All equipment is covered by a 12 months parts and labour guarantee from the date of completion. This guarantee is for faulty materials or workmanship and for no other reason such as fire, flood, storm, lightning, damp, electrical power surge, accident, fair wear and tear, neglect, misuse, theft or vandalism.
32. The customer will be liable to the cost (parts and labour) of the repair or replacement of equipment due to the above mentioned reasons.
33. You will invalidate this guarantee if you or anyone else other than the company modify, alter, repair, adjust, service or interfere with the system at anytime.
- 34.